

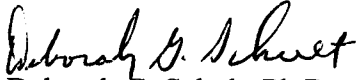


**U.S. Department of Justice  
Federal Bureau of Prisons**

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*Washington, D.C. 20534*  
**APR 01 2016**

MEMORANDUM FOR CHIEF EXECUTIVE OFFICERS

FROM:   
Deborah G. Schult, Ph.D., Assistant Director  
Health Services Division

SUBJECT: Uniform of the Day-Spring/Summer 2016

Please ensure that copies of this memorandum are provided to appropriate supervisors and all U.S. Public Health Service (USPHS) Commissioned Corps officers assigned to your institution. The Surgeon General of the United States is the National Uniform Authority (NUA). In the Federal Bureau of Prisons (BOP), the Chief Executive Officer (CEO) is the Local Uniform Authority (LUA).

The provisions of this memorandum apply to all USPHS officers assigned to the BOP. Effective April 4, 2016, the Summer White (SW), Service Dress White (SDW), Operational Dress Uniform (ODU) with command ball cap (8-point cap is not authorized in BOP facilities), Service Dress Blue (SDB) or the Modified Service Dress Blue Sweater (SDBS) are authorized for wear. As always, the SDB and SDBS may be worn year round.

ODU is authorized at the Central Office, except for high level meetings, one day a week or during severe weather (snow, flooding, thunderstorms, etc.) in conjunction with the USPHS Personnel Operations Memorandum for Uniform of the Day – Spring and Summer 2016.

Service Khaki is authorized for officers who are assigned to the Central Office, regional offices, or at a stand-alone prison camp.

- A) The BOP is a uniformed duty station and USPHS officers will wear the uniform of the day at all times during duty hours. While on official duty, all Corps officers shall wear the official Corps uniform, to include weekends, nights, when called back, and annual refresher training. An officer who does not meet any of the exemptions and exceptions noted in Commissioned Corps Issuance System (CCIS) 411.01 Section 6-2, must wear the uniform on a daily basis while on official duty, civilian clothing is not authorized except for off-site sports or celebratory activities.

BOP USPHS officers are expected to have a neatly groomed appearance. Uniforms must be kept neat, clean, and pressed as required by CCIS 412.01. Wear of civilian clothes (or items) with the uniform, carrying incorrect bags or backpacks, and wearing unauthorized jewelry are all prohibited. This also includes ensuring that the correct shoes, cover, coats, and sock or hosiery are worn.

Supervisors are expected to know and enforce the uniform policies (CCIS 412.01, 413.01, 421.01, and 421.02) and are authorized to require the officer to immediately correct any noted deficiencies. Corrective action may also include requiring the officer to return home and change into the proper uniform when necessary or issuing a Reprimand or Reprimand for habitual or flagrant uniform violations.

Per USPHS instruction (CCIS 413.01, 8-5), USPHS officers assigned to patient care or laboratory areas may wear a suitable lab coat over the uniform when it is needed to perform assigned duties and approved by the CEO. However, the lab coat may not be worn over the uniform outside the immediate place of work.

If approved by the CEO, scrub attire may be worn when gross contamination of bodily fluids is likely to occur. However, if scrub attire is worn in the duty station, the prescribed uniform of the day must be worn to and from work.

LUAs operate within the limitations of Corps' rules involving uniforms, and the LUA operates within the framework of the NUA's Uniform of the Day listing. Each LUA shall designate uniforms from the NUA's Uniform of the Day listing that are appropriate for the associated climate, and the types of work conducted in that LUA's area of authority. The LUA can designate inside an institution's walls as a covered area and no covers required.

- B) In accordance with directives from the Office of the Surgeon General, there will be no transition period. Further, while the LUA has some latitude in this regard, there is no policy requirement that all officers at a given institution wear the same uniform.
- C) For travel, the uniform of the day is the uniform that is prescribed for the destination.
- D) At institutions in close proximity to military facilities, conversion to the spring and summer uniform should occur on the same date as the local military facility.
- E) Wardens who have questions or need additional information should contact CAPT George Durgin, BOP Commissioned Corps Liaison, [gdurgin@bop.gov](mailto:gdurgin@bop.gov) or (202)353-4129.

cc: Assistant Directors  
Regional Directors  
Regional HSAs  
Institution HSAs  
BOP Chief Professional Officers  
Commissioned Corps Liaison  
RADM Chris Bina, SDAD, HSD

References:

CCIS 412.01 Uniform and Appearance: <http://dcp.psc.gov/ccmis/ccis/documents/CC412.01.pdf>

CCIS 421.01 Male Uniforms: [http://dcp.psc.gov/ccmis/ccis/documents/CC421\\_01.pdf](http://dcp.psc.gov/ccmis/ccis/documents/CC421_01.pdf)

CCIS 421.02 Female Uniforms: [http://dcp.psc.gov/ccmis/ccis/documents/CC421\\_02.pdf](http://dcp.psc.gov/ccmis/ccis/documents/CC421_02.pdf)

CCIS 413.01 Special Uniforms (lab wear, maternity, etc.):

[http://dcp.psc.gov/ccmis/ccis/documents/CC413\\_01.pdf](http://dcp.psc.gov/ccmis/ccis/documents/CC413_01.pdf)